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MEMCRANDUM FOR: General Counsel

Director of Security Auditor-in-Chief Semetroller

Unief, Logistics Office Chief, Medical Staff

Chief, Project Administrative Planning Staff

Chief, Management Staff

SUBJECT

: Letter Efficiency Reports

REPERENCE

: Memorandum from Assistant Director for Personnel

to Deputy Director (Administration), dated 27 October

1954 in re: "Letter Efficiency Reports"

- 1. The referenced memorandum, a copy of which is attached, has been received in this office as an adjunct of a recent staff study by the Assistant Director for Personnel regarding the morale of military personnel.
- 2. Colonel White has asked that it be brought to your attention for information and guidance in the execution of letter efficiency reports for any of the subject military personnel who may fall within your jurisdiction, either now or in the future.

STATINTL

Special Assistant to the Deputy Director (Administration)

SA-DD/A:JAC:dlc (5 Nov 54)

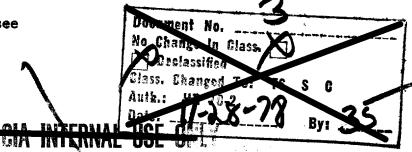
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